



Ladies' Library Association

Ruth Webster Award

Nomination Form



Ladies' Library Association Ruth Webster Award Nomination Form

*****Participation is for LLA Members Only*****

Submissions may be sent to any LLA Board member by August 14, 2017

NAME OF NOMINEE: _____

NOMINATION SUBMITTED BY:

PHONE NUMBER OF NOMINATOR:

E-MAIL OF NOMINATOR:

The information contained on this nomination form is truthful and accurate, to the best of my knowledge.

Signature of Nominator

Date

Optional: A maximum of three additional letters of support may be submitted. Name, phone number and email of additional supporters should be listed on each letter.

NAME 1)

NAME 2)

NAME 3)

Specify nominee’s achievements and contributions in each area below, providing dates where applicable. Attach additional information or sheets as appropriate.

1 - Areas of accomplishments at LLA (such as but not limited to Advocacy, Arts, Leadership and Governance, Communications, Community Service, Education, Health and Wellness)

2 - Significant contributions to the LLA (for example, in the areas listed in #1 above)

3 - How has this individual served as a role model?

5 - Additional information & comments, if applicable

Ladies' Library Association Ruth Webster Award Criteria & Process

SELECTION COMMITTEE:

- Each year the Selection Committee Chair is to be appointed by the LLA President with Board approval. Chair will appoint two (2) other members to serve on the committee for one year.
- Committee members must have a minimum of three (3) years LLA membership, including some leadership experience (committees, projects, office, etc.) in order to illustrate sufficient knowledge to evaluate candidates.
- The LLA President has the option to appoint one (1) non-LLA related community member to join the committee. This person would also be Board approved. This person would review all the nomination forms and, based solely on that information, make a recommendation to be considered by the committee.
- The Committee shall remain anonymous throughout the selection process.

SELECTION PROCESS:

- This award is equivalent to a lifetime achievement award, so nominations should be made for long-standing members.
- Using information on the nomination form, the Selection Committee will choose the award recipient.
- Names of nominators are not provided to the Selection Committee.
- All information submitted will remain confidential and will be used exclusively for the purposes of the award.
- The Selection Committee reserves the right to review previously submitted nominations.
- It is not mandatory that an award be given each year.

Nominations will be evaluated on the basis of the following:

Length of service to the LLA
Impact of the recipient's role on Programs
Impact of the recipient's role on Members
Examples of recipient's Initiative
Examples of recipient's Creativity

DEADLINE:

- The completed two-page nomination form (see pp. 2-3) must be received by any member of the LLA Board no later than August 14, 2017. Forms can be sent c/o LLA Board to 333 S. Park St., Kalamazoo, MI 49007.
- Presentation of the award, if given, will be made in December of that year.